

**ASHFIELD DISTRICT COUNCIL**



Council Offices,  
Urban Road,  
Kirkby in Ashfield  
Nottingham  
NG17 8DA

## Agenda

### **Extraordinary Council**

Date: **Thursday, 26th September, 2019**

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Time: **5.30 pm**

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Venue: **Council Chamber, Council Offices, Urban Road,  
Kirkby-in-Ashfield**

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For any further information please contact:

**Lynn Cain**

[l.cain@ashfield.gov.uk](mailto:l.cain@ashfield.gov.uk)

01623 457317

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# **COUNCIL**

## **Membership**

**Chairman:** Councillor Tony Brewer

**Vice-Chairman:** Councillor Andy Meakin

**Councillors:**

John Baird  
Kier Barsby  
Christian Chapman  
Melanie Darrington  
Andy Gascoyne  
Arnie Hankin  
David Hennigan  
Trevor Locke  
Sarah Madigan  
Lauren Mitchell  
Warren Nuttall  
Kevin Rostance  
Dave Shaw  
Helen-Ann Smith  
Lee Waters  
Daniel Williamson  
Jason Zadrozny

Chris Baron  
Jim Blagden  
Ciaran Brown  
Samantha Deakin  
Dale Grounds  
Andrew Harding  
Tom Hollis  
Rachel Madden  
David Martin  
Keir Morrison  
Matthew Relf  
Phil Rostance  
John Smallridge  
David Walters  
Caroline Wilkinson  
John Wilmott

## **FILMING/AUDIO RECORDING NOTICE**

This meeting may be subject to filming or audio recording. If you have any queries regarding this, please contact Members' Services on 01623 457317.

## **SUMMONS**

You are hereby requested to attend a meeting of the Council to be held at the time/place and on the date mentioned above for the purpose of transacting the business set out below.



**R. Mitchell**  
**Chief Executive**

## **AGENDA**

**Page**

- 1. To receive apologies for absence, if any.**
- 2. Declarations of Disclosable Pecuniary or Personal Interests and Non Disclosable Pecuniary/Other Interests.**
- 3. Nominations for Honorary Aldermen and Alderwomen. 5 - 16**

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<b>Report To:</b>	<b>EXTRAORDINARY COUNCIL</b>	<b>Date:</b>	<b>26 SEPTEMBER 2019</b>
<b>Heading:</b>	<b>NOMINATIONS FOR HONORARY ALDERMEN AND ALDERWOMEN</b>		
<b>Portfolio Holder:</b>			
<b>Ward/s:</b>	<b>ALL</b>		
<b>Key Decision:</b>	<b>NO</b>		
<b>Subject to Call-In:</b>	<b>NO</b>		

## **Purpose of Report**

Council approved a policy for the enrolment of Honorary Aldermen and Alderwomen at its meeting held on the 16 May 2019, which incorporated the provisions of Section 249 of the Local Government Act 1972. This report provides the first set of nominations for Honorary Aldermen and Alderwomen.

## **Recommendation(s)**

- i) That Council confers the title of Honorary Alderman or Alderwoman on those former Councillors nominated for the title as detailed below, in recognition of their eminent services to the Council;
  - May Barsby
  - Ramon Buttery
  - Ken Creed
  - Les Matthews
  - Glenys Maxwell
  - Robert Sears-Piccavey
  - David Shooter
  - Frances Stein
  - Gail Turner
  
- ii) That in accordance with the approved Policy, Members enrolled be awarded a framed Certificate of Conferral of the status of Honorary Alderman/Alderwoman which carries the Common Seal of the Council (witnessed by the Chairman of the Council and the Chief Executive) and a Badge of Office including the title 'Honorary Alderman/Alderwoman'.

## **Reasons for Recommendation(s)**

The appointment of Honorary Aldermen/Alderwomen is a means of giving recognition to former Councillors of Ashfield District Council who in the opinion of the Council have rendered eminent service to the Council and the District.

## **Alternative Options Considered**

In accordance with the Honorary Alderman and Alderwoman Policy, all Councillors were given the opportunity to put forward their nominations. Furthermore, following the close of nominations, the Chief Executive, Monitoring Officer, Leader of the Council and the Opposition Group Leaders were duly notified to allow any written comments or objections to the nominations. None were received.

## **Detailed Information**

### **Introduction and Background**

Section 249 of the Local Government Act 1972 permits a local authority to confer the title of Honorary Alderman or Alderwoman upon persons who have, in the opinion of the Council, “rendered eminent services to the council as past members of that council, but who are not then Members of the council”.

The Protocol, attached as Appendix 1 of this report, sets out the process for awarding the courtesy title of Honorary Alderman or Alderwoman and the rights and privileges it confers.

### **Nominations**

On the 21 August 2019, all Members of the Council were contacted to submit their nominations for Honorary Alderman or Alderwoman. Nine nominations were received and all Group Leaders were duly notified to allow any comments on the nominations to be received and considered.

Nine former Members of the Council were nominated and no additional comments were received from Group Leaders. Those nominated are listed below with details of their Terms of Office and notable special duties.

<b>Name:</b>	<b>Terms of Office (4 years):</b>	<b>Notable Special Duties during Terms of Office:</b>
May Barsby	May 1987, May 1991, May 1995, May 1999, May 2003, May 2007, May 2011	Chairman of the Council, Vice-Chairman of the Council Chairman Housing/Social Inclusion, Education and Training Overview and Scrutiny Panel, Chairman Scrutiny Panel B
Ramon Buttery	May 2003, May 2007, May 2011	Chairman Personnel Committee, Vice Chairman Gambling, Alcohol, Licensing and Entertainments Committee, Chairman Audit (and Standards) Committee

Name:	Terms of Office (4 years):	Notable Special Duties during Terms of Office:
Ken Creed	May 1979, May 1983, May 1987, May 1991, May 1995, May 1999, May 2003	Leader of the Council, Chairman Environmental Health & Control Committee, Vice Chairman Housing Services Committee
Les Matthews	May 1991, May 1995, May 1999, May 2003	Deputy Leader of the Council , Chairman Public Services Committee, Vice Chairman Housing Services Committee, Chairman Sutton Area Consultative Group
Glenys Maxwell	May 2011, May 2015	Chairman Planning Committee, Chairman Local Development Framework Steering Group, Chairman Charities Committee, Chairman of the Council, Chairman Sutton Area Committee
Robert Sears-Piccavey	May 1999, May 2007, May 2011, May 2015	Cabinet Member Finance, Chairman Rural Area Consultative Group, <u>Outside Body</u> – Mansfield and District Crematorium Joint Committee
David Shooter	May 1987, May 1991, May 1995, May 1999	Chairman of the Council, Chairman Culture and Leisure Scrutiny Panel, Vice Chairman Leisure and Economic Development Overview and Scrutiny Panel, Vice Chairman Recreation and Amenities Committee, Vice Chairman of Finance Sub Committee
Frances Stein	May 1976, May 1979, May 1983, May 1987 RESIGNED 17.5.1989	Vice Chairman of the Council, <u>Outside Body</u> - NCC Standing Advisory Committee on Museum and the Arts <u>Outside Body</u> – Mansfield & District Arts Association
Gail Turner	May 2003, May 2007, May 2011, May 2015 to October 2015	Chairman Overview and Scrutiny Committee, Chairman Rural Area Consultative Group, <u>Outside Body</u> - Ashfield Homes Board, <u>Outside Body</u> - Notts Rural Community Council

## **Implications**

### **Corporate Plan:**

Ashfield District Council values the democratic role that Councillors have in representing the people of Ashfield. The Aldermen/Alderwomen Policy recognises the contributions of past Councillors to the Council and the District.

### **Legal:**

The legal provisions are set out in the body of the report.

### **Finance:**

<b>Budget Area</b>	<b>Implication</b>
General Fund – Revenue Budget	Costs incurred are expected to be minimal and exceptional in nature. As such any costs incurred should be contained within the annual Civic Budget for that year.that year.
General Fund – Capital Programme	None
Housing Revenue Account – Revenue Budget	None
Housing Revenue Account – Capital Programme	None

### **Risk:**

<b>Risk</b>	<b>Mitigation</b>
There are no significant risks associated with the enrolment of Honorary Aldermen or Alderwomen.	None

### **Human Resources:**

There are no significant HR to the enrolment of Honorary Aldermen or Alderwomen, as according to the criteria set out in the protocol, this relates to former members of the Council and not employees.

### **Equalities:**

The enrolment of Honorary Aldermen or Alderwomen does not have a negative or positive impact in relation to any group of people with protected characteristics. The proposed criteria as set out in the policy will be applied to each past member nominated and considered by Council for approval on an individual basis.



**Other Implications:**

None

**Reason(s) for Urgency**

None

**Reason(s) for Exemption**

None

**Background Papers**

None

**Report Author and Contact Officer**

**MIKE JOY**  
**SERVICE MANAGER, SCRUTINY AND DEMOCRATIC SERVICES**  
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# Ashfield

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DISTRICT COUNCIL

## Appendix A

# **Protocol for the Appointment of Honorary Aldermen and Honorary Alderwomen**

Version 1

Approved at Council

Date 16 May 2019

# **Protocol for the Appointment of Honorary Aldermen and Honorary Alderwomen of Ashfield District Council**

## **1. Background**

- a. **Section 249 of the Local Government Act 1972** provides that the title of Honorary Alderman/Alderwoman can be conferred **on persons who have, in the opinion of the council, rendered eminent services to the council as past members of that council, but who are no longer members of the council.**
- b. In order to confer the title of Honorary Alderman/Alderwoman a meeting of the whole Council needs to be convened specifically for this purpose and the resolution passed by not less than two thirds of the voting Members present at that meeting.

## **2. Role of Honorary Alderman/Alderwoman**

- a. An Honorary Alderman/Alderwoman may attend and take part in civic events organised by Ashfield District Council and is entitled to wear the badge of 'Honorary Alderman/Alderwoman' at such events. An Honorary Alderman/Alderwoman will receive invitations to civic events to which Members of the Council are also invited, including the Annual Council Meeting and any future appointment of Honorary Aldermen/Alderwomen.
- b. The badge of Honorary Alderman/Alderwoman must only be worn at civic events outside the District at the specific request of the organisers of the event.
- c. Those elected to the roll of Honorary Alderman/Alderwoman are entitled to use the title 'Honorary Alderman/Alderwoman of the District of Ashfield'.
- d. The status of Honorary Alderman/Alderwoman carries no special right to attend meetings of the Council or its Committees or to receive any allowances payable under the Members' Allowances Scheme.

## **3. Criteria for Appointment**

- a. Any Political Group may nominate a past Member of the Council for the role of Honorary Alderman/Alderwoman. A nomination form, as set out in Appendix A to the Protocol, must be completed and sent to Democratic Services.
- b. The appointment of Honorary Alderman/Alderwoman is to confer recognition on past Members who, over a period of time, have made a significant contribution to the Council in particular and public service.
- c. Any person nominated must meet all of the following criteria:

- i. No longer holds the position of Councillor;
- ii. Must have served for a minimum of 8 years on the District Council;
- iii. Must have rendered eminent services during their time on the District Council;
- iv. Must have made a significant contribution to the Council and the people it represents.

#### **4. Presentation Ceremony**

- a. The award of Honorary Alderman/Alderwoman shall take place during an extraordinary meeting of the Council, called for this specific purpose. The Chairman of the Council shall preside at this meeting.
- b. During the meeting a Notice of Motion will be put forward to confer the title of Honorary Alderman/Alderwoman on the Nominee(s) to recognise their services to the Council and the community.
- c. The Motion shall be seconded, and Members will then have the opportunity to speak to the Motion in accordance with the speaking rights set out in the Constitution.
- d. The resolution needs to be passed by not less than two thirds of the Members present at the meeting.
- e. If the resolution is passed, the person being awarded the title of Honorary Alderman/Alderwoman will be presented with:
  - i. A Framed Certificate of Conferral of the Status of Honorary Alderman/Alderwoman which will carry the Common Seal of the Council and be witnessed by the Chairman of the Council and the Chief Executive;
  - ii. A Badge of Office including the title 'Honorary Alderman/Alderwoman'.
- f. Following the presentation the person appointed Honorary Alderman/Alderwoman will be asked to sign the "Book of Honorary Aldermen/Alderwoman" and will be afforded the opportunity to address the Council meeting.

#### **5 The Roll of Honorary Aldermen and Alderwomen**

- a. The Roll of Honorary Aldermen and Alderwomen, which will include date of election to the Roll, will be held and maintained by Democratic Services. Those awarded the status of Honorary Alderman and Alderwoman will be included on an honours board.

**Appendix A**

**NOMINATION FORM FOR THE ROLE OF  
HONORARY ALDERMAN AND HONORARY ALDERWOMAN  
OF ASHFIELD DISTRICT COUNCIL**

Please complete the following using either black ink or type (and/or continue on separate A4 sheet, if necessary):-

<b>Name of Person being nominated:</b>	
<b>Address:</b>	
<b>Tel No:</b>	
<b>E-Mail Address:</b>	

Please explain how the nominee meets the following criteria for appointment:

<b>1</b>	<b>How long has the nominee served on Ashfield District Council?</b> <i>The person being nominated must have served for a minimum of 8 years on the District Council.</i>
<b>2</b>	<b>What eminent services has the nominee rendered during their time on Ashfield District Council?</b>

<b>3</b>	<b>What significant contribution has the nominee made to Ashfield District Council and the District's residents?</b>
<b>4</b>	<b>Why do you believe that this person should be conferred the appointment of Honorary Alderman/Alderwoman?</b>

<b>Signed</b>	
<b>Print name</b>	
<b>Date</b>	

Please return this form to:

Mike Joy - Service Manager Democratic and Scrutiny Services

Ashfield District Council, Council Offices, Urban Road, Kirkby-in-Ashfield,  
Nottinghamshire, NG17 8DA

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